

Minutes HCC Board November 16, 2019

Meeting was called to order at 2:00 pm

Anne Anders – President, present

Sam Miller – Treasurer, present

Pamela Harrington – Secretary, present

Jason Rose - Calendar/Events, present

Charis Baxter, present

Guests: Gretchen Kent, Sue Lane (CITF), Maree Westland

Regular Board Meeting presided over by Anne Anders, President

1. Approval of Agenda – Pamela Harrington moved to approve the Agenda. Jason Rose seconded. Motion passed unanimously.
2. Approval of Minutes 10-12-19. Jason Rose moved to approve the October 12, 2019 minutes. Sam Miller seconded. Motion passed unanimously.
3. Reports:
 - A. President – Anne Anders stated that she is grateful everyone is here. “Renew, Refresh and Rejuvenate”. She has the new Roberts Rule of Order book.
 - B. Treasurer’s report - Sam Miller presented the Treasurer’s report for October 1-30, 2019. Beginning balance \$9,128.26. Ending balance \$8,569.55. Edward Jones account balance \$10,969.10. NM Community Foundation \$5,304.18. Charis Baxter moved to accept the Treasurer’s report. Jason Rose seconded. Motion passed unanimously.
 - C. Calendar/Website/Events - Jason Rose reported that the website is working fine.
 - D. Library – No report
 - E. Hillsboro Historical Society – No report
 - F. CITF – Saturday, December 7, 2019 – Sue Lane reported that they have 21 vendors for the event. They have \$2,000 in their checkbook.

Public Comment: Roberts Rules of Order, 3 minutes per person

Maree Westland – She stated that she is the contact for the Dept. of Taxation & Revenue, Santa Fe for 501c3 forms.

Gretchen Kent – Liaison to the Hillsboro Fire Dept. She stated that she wants to be added on our reports as she is the go-to person for emergencies. She also suggested that we have a trial time of plastic tables to see if they would hold up under the weight of people leaning on them when they get up from their chairs.

Sue Lane suggested that we should have a representative at the County Commission meeting.

4. Old Business:
 - A. Propane tank – Jason Rose, Sam Miller said that our old supplier, Pinnacle, took our regulator. Burns Propane is our new supplier. We will paint our tank white in the Spring.
 - B. White folding tables - Anne Anders asked should we buy now or later. After discussion, Sam Miller made a motion to buy 4 plastic tables not to exceed \$300. Jason seconded. Motion passed unanimously.
 - C. Update on our website – See Jason Rose’s comment above.
5. New Business:

- A. Appoint new members to the board – Anne Anders moved to appoint Sue Lane and Gretchen Kent to the HCC Board. Sam Miller seconded. Motion passed unanimously.
- B. Thanksgiving Dinner – The meal will be Thursday, November 28th. Jason Rose will send out a call for cooks immediately. We will have 2 turkeys and 1 ham. Anne will contact Bullocks for possible donations. Cami Cosper bought a new coffee pot and will submit a bill for it.
- C. Christmas Dinner – Dinner will be Saturday, December 14th. It is a potluck with the HCC providing meat and drinks. People need to bring their food at 5:30 pm. We will eat at 6:00 pm. We need to get an email out calling for cooking and carving the meat.
- D. Discussion on agreement between Sierra County/HCC
 - a. Gretchen Kent presented a drafted addendum to the HCC Board. It is filed in the secretary's book until a final addendum is approved.
 - b. Maree Westland said in the second paragraph of the addendum, don't limit the emergency duration period to three days. She also suggested that we add portapots to the last paragraph. Also, we need 2-3 people to take food handler training.
 - c. Anne Anders left a copy of the original agreement with the County Manager, Bruce Swingler.
 - d. Maree Westland said we need to mark more handicap parking at the Community Center. Sam Miller suggested using portable handicap signs. Anne Anders tabled this discussion until our next meeting.
- E. Resolution/Discussion of removing HCC Maintenance Coordinator position
 - a. After discussion Gretchen Kent moved to rescind the HCC Maintenance Coordinator position in the Resolution: Duties of Approved Board Members dated 1-12-2017. Sue Lane seconded. Motion passed unanimously. The position is rescinded as of today's date, 11-16-2019.
 - b. Sam Miller motioned that the HCC President and who he/she chooses will be the liaison with the county on an interim basis until the time when the president's book and member books are brought up to date. Gretchen Kent seconded. Motion passed unanimously.
- F. New Mexico Community Foundation (NMCF)
 - a. Gretchen Kent called the NMCF for clarification. A chunk of money was set up as an endowment, but we can only spend the earnings from the endowment. It doesn't have to be spent just for education.
 - b. Sam Miller asked for a project report from the NMCF. He also removed Linda Seebach's name and added Anne Anders' name.

Resolutions/Proclamations

Adjourn: Pamela Harrington moved to adjourn the meeting at 3:33 pm. Sue Lane seconded, motion passed unanimously.

Next Meeting: **Friday, December 13, 2019 at 6:30 pm.**